

April 2016

## NORTHSTAR RANCH COMMUNITY ASSOCIATION

*Professionally Managed by Keystone Pacific Property Management, Inc. - 16775 Von Karman, Ste. 100, Irvine, CA 92606*

### **TRASH CONTAINER REMINDER**

The Board of Directors would like to remind all residents per the Associations Rules and Regulations, trash containers may not be in view of the common area 12 hours before or 12 hours after trash pick up. Further, owners are required to label their trash containers with their property address. Not only does it make your neighborhood look untidy when the containers are left out, but it also attracts disease carrying rodents and other large unwanted animals. The Association Board is kindly requesting your courteous action to store your trash receptacles inside of your garage or behind your side gate.

### **VISIT WWW.NORTHSTARRANCHHOA.COM!**

Log onto the community website to:

- Submit maintenance requests and address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies and forms
- Access your account online
- Pay your HOA bill online

Should you have problem logging onto the community website, please call Customer Service at 949-833-2600.

### **QUIETING YOUR DOGS**

Dogs can be quite loud when they are barking and with such close proximity to your neighbors, this can become a nuisance. Please make sure you are taking the steps needed to quiet your dog and always remember to pick up after your pets, its not just a rule, it's the law! Management has noticed an increase in damage to the turf areas located throughout the community due to pet urination and feces.



### **BOARD OF DIRECTORS:**

**President: Brenda George**  
**Vice President: Dylan Kennedy**  
**Secretary: Steven Olsen**  
**Treasurer: Shelley Silva**

*The final agenda will be posted at pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 949-838-3291.*

### **Next board Meeting:**

April 18, 2016 at 7:30 pm in the Keystone Pacific Property Management, Inc. Board Room, 41593 Winchester Road, Suite 113, Temecula, CA. 92590.

### **IMPORTANT NUMBERS:**

#### **ASSOCIATION MANAGER:**

**Clint Taylor**

Phone: 949-838-3291

*Emergency After Hours:*

**949-833-2600**

Fax: 949-833-0919

ctaylor@keystonepacific.com

#### **COMMON AREA ISSUES:**

Hever Hernandez

Phone: 949- 838- 3254

hhernandez@keystonepacific.com

#### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600

customercare@keystonepacific.com

#### **INSURANCE BROKER:**

Berg Insurance Agency

3651 Birtcher Dr, Lake Forest, CA

92630 (949) 830-4590

#### **ARCHITECTURAL DESK:**

Please submit your Architectural

Applications to:

architectural@keystonepacific.com

## April 2016 REMINDERS

Please make sure you are watching your speed while driving through the community, we want to ensure our streets are safe for our kids.

For after-hours association maintenance issues, please call 951-491-6866 to be connected with the emergency service line.

Please call 9-1-1 for life-threatening emergencies.

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### SIGN UP FOR THE ACH PROGRAM!

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to [customer care@keystonepacific.com](mailto:customer care@keystonepacific.com) to request an ACH application.

**SPRING CLEANING IS UPON US!** Many of us regularly recycle soda cans and water bottles, but did you know that many other food and beverage containers and household items also are recyclable? Take a look at the list below for some guidelines for what you can put into your community-provided recycling bin and what should be handled by a waste management professional.

**Metal.** Aluminum cans, foil and bakeware all are recyclable, as well as steel and tin cans used to package food and beverage items. Ensure these items are free of any food particles prior to putting them into your recycling bin – if they're dirty, recycling facilities may not accept them.

**Paper and cardboard.** Computer paper, phone books, junk mail, magazines, paperback books, newspapers and cardboard are all fully recyclable and typically can be made into other paper products like egg cartons and packaging forms. Poly-coated paperboard materials like milk and juice boxes also can be recycled.

**Glass.** Most clear, brown and green glass items used for food and beverage items are recyclable and can be broken down and made into other glass products. However, some glass items like ceramic dishware and ovenware, heat-resistant glass, mirror or window glass, or crystal are not recyclable.

**Plastic.** Clean plastic items in the shape of bottles, jars and jugs are almost always recyclable, but plastic bags are not. Typically, grocery stores collect plastic bags for recycling facilities that specialize in producing recycled plastic lumber.

**Batteries and Bulbs.** Car, household and rechargeable batteries are recyclable, but most waste management companies will not accept them via community recycling bins. Along with incandescent, LED and fluorescent light bulbs, these items require special handling. Check the county website for recycling information.

**Electronics.** Computers and computer accessories, cell phones, stereos, televisions and printers are all nearly 100 percent recyclable, but should be handled by a waste management professional rather than put out at the curb with the rest of your recycling.